



Madison County Election Commission

Post Office Box 608
Canton, MS 39046
601.859-0312 (Office/FAX)

May 17, 2016

Mr. Trey Baxter, President and the
Madison County Board of Supervisors
Post Office Box 608
Canton, MS 39046

SUBJECT: SUMMER WORKSHOP TRAINING FOR ELECTION COMMISSIONERS

We are requesting travel approval to attend a training sponsored by the Election Commissioners' Association of Mississippi (ECAM).

The purpose of this state-level meeting is to inform Commissioners on the 2016 legislative updates, discuss logistics for the general election, how to best canvass the elections, and to share best practices processing affidavit ballots.

Certificates will be issued to confirm attendance and participation. Attached is a copy of the training sites and dates.

Respectfully submitted,

Palfascene Bright Cole, President
Madison County Election Commission

ATTACHMENT

Election Commissioner's Association of Mississippi

AGENDA FOR SUMMER WORKSHOP TRAINING

JUNE 8, 2016 IN LYMAN, MS.

JUNE 15, 2016 IN MERIDIAN, MS.

JUNE 29, 2016 IN GRENADA, MS.

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| REGISTRATION TIME: | 7:45 A.M. - 8:50 A.M. |
| WORKSHOP HOURS: | 8:50 A.M. - 12:00 P.M. |
| LOGIC AND ACCURACY | 8:50 A.M. - 10:00 A.M. |
| BREAK | 10:00 A.M.- 10:15 A.M. |
| CANVASSING THE ELECTION | 10:15 A.M. - 11:00 A.M. |
| PROCESSING AFFIDAVIT BALLOTS | 11:00 A.M. – 11:45 A.M. |
| LEGISLATIVE UPDATES | 11:45 A.M. - 12:00 NOON |
| EVALUATION AND PRESENTATION OF ATTENDANCE CERTIFICATES | 12:00 NOON - |

Lyman, Ms. address: 15038 County Farm Rd., Gulfport, Ms.

Meridian, Ms. address: MSU Campus (Meridian Branch) 1000 Hwy 19N. 39307
Meridian, Ms. – (Kahlmus Auditorium)

Grenada, Ms. address: Grenada County Office Bldg. 1240 Fairground Rd.
Grenada, Ms.